

## Installer (Office Furniture)

Sustainable Office Furniture Company

Rype Office is a rapidly growing and award-winning office furniture remanufacturer servicing all of Britain. We are seeking a full-time Installer with driving and porter experience.

You will be working with a great team of talented staff who are very good at their jobs who respect and support each other; you will be a part of this supportive system.

### **Location:**

High Wycombe, Buckinghamshire. However, the role will require you to drive and work at locations where our clients and suppliers are based, which can be anywhere in England, Wales and occasionally Scotland.

### **Remuneration:**

Competitive and dependent on experience.

### **Position:**

This is an exciting opportunity for someone who wants a variety of work, enjoys creating beautiful offices, has a passion for creating a better world, is a good team player, can work independently, enjoys problem solving, and, most of all, takes pride in their work.

Rype's projects range in size from one-day furniture installations to multi-month fitout projects.

As the business grows there will be opportunity to further advance your skills and future career opportunities.

We are looking for an energetic, hands-on person with good attention to detail.

### **Key Responsibilities:**

Working as part of a team or on your own you will be responsible for the installation of office furniture on clients' sites, including delivery and collection of furniture.

On larger projects you will be working with our Project Managers and overseeing external fitting partners when needed, ensuring that projects are built safely, economically and within the agreed timescales, whilst delivering high quality.

### **Specific responsibilities include:**

- Office furniture installations on time, on budget and to a high quality
- Liaising and reporting to the Project Manager who will be responsible for the overall installation on client sites
- Suggesting efficiency improvements in Rype's installation operations
- Collecting and delivering furniture to and from various sites and warehouses, including van loading safety

### **Essential Criteria:**

- At least 2 years of furniture installation

- Demonstrable experience using hand and power tools
- Eligible to work in the UK
- Caring and respectful of the environment
- Good customer service skills with a polite and professional disposition
- Fluent in spoken and written English
- A patient, responsible and careful driver, being respectful of road users
- Full clean UK Driving License showing permit to drive a manual vehicle, up-to-date medical information (essential for vehicle insurance purposes)
- Able to work varied hours, which may include occasional work out-of-hours, weekends, or away for the working week on a client site
- This is a physical role so you must be capable of lifting objects repeatedly during the loading and unloading process
- Medical proof from an approved medical practitioner confirming you have a minimum visual acuity of 20/50 (or corrected to 20/50). Proof to be presented upon request
- Self-motivated and well-organised
- Demonstrable knowledge of safely packing a van and securing a load

**Desirable Experience (but not essential):**

- Pallet Truck/Forklift training
- Experience and, ideally, trained in a related trade (e.g. carpentry, furniture manufacturing, kitchen fitting)

**To Apply:**

Send your application, comprising a CV and a cover letter sharing with us your experience and why you are the best candidate for this role to [jobs@rypeoffice.com](mailto:jobs@rypeoffice.com).

Please note that short-listed candidates will be asked to demonstrate competency to perform the role by working with the team for a paid day.

We look forward to hearing from you.